

Memo



To: Public Works
From: Planning
CC: Building
Date: 05/22/98
Re: Broughton Formal Plat Application Review

How to Use This Memo Template

Would you please review the attached formal plat application? It should be a simple project with very few issues, but you never know. I would like it back as soon as possible

Thank you

STAFF REPORT

DATE: May 28, 1998

TO: Planning/Building

SUBJECT: Broughton Addition to Sultan
Preliminary Plat

FROM: Connie Dunn
Public Works Department

COMMENTS:

After review of this formal plat my comments are:

In accordance with the grid street plan the east/west portion of Fourth Street should be another street name, because in the future it will be a through street to First Street.

Driveways kept to a minimum off the City Street, and a maximum distance from any corner or intersection.

Lot 4 should be accessed from the old 4th Street asphalt, because of the intersection.

Lot 1 will need to access from the southwest corner of the lot.

Lots 2 & 3 should have a combined driveway cut.

Possible, Lots 1-4 could be Neo-Traditional, with Lots 8-9 being builders choice.

Roof Down Spout Infiltration Detail is satisfactory, as long as Harmsen & Associates have perk test, providing information that the trenches will work.

Street Cuts for Utilities will be kept to a minimum.

All addresses will be City addresses.