

City of Sultan 2008 Final Budget

Budget Hearing
November 15, 2007

Budget Themes

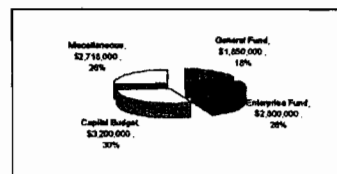
- Economic development
- Community vision
- Financial Health
- Succession planning
- Strategic partnerships

#1

2008 Budget

Budget Expenditures

General Fund	\$ 1,850,000
Enterprise Fund	\$ 2,800,000
Capital Budget	\$ 3,200,000
Miscellaneous	\$ 2,718,000
Total	\$ 10,568,000



#4

Recommended Action

- Hold the budget hearing on the Final Budget as required by state statute (RCW 35.33)
- Review the 2008 Final Budget
- Have first reading of Ordinance 972-07 to adopt the Final Budget
- Direct staff to areas of concern prior to considering the 2008 Final Budget for second reading on December 13, 2007

#2

Investments in Sultan

- Retain existing businesses and attract new businesses
- Adopt a Comprehensive Plan compliant with the GMA
- Maintain a police force with 6 officers plus a Chief
- Continue to maintain parks and streets
- Continue animal control services
- Meet state requirements for water efficiency and water quality
- Continued investment in upgrading the waste water treatment plant
- Garbage collection services for commercial and residential customers
- Burial and perpetual care services at the Sultan Cemetery
- Roadway improvements at 6th Street, 2nd Street and Sultan Basin
- Skate park construction and park land acquisition
- Improve long-term financial stability

#5

Significant Changes

- Eliminate \$75,000 CTED grant for Economic Development Strategic Plan
- Add \$70,000 in interest allocation from LID Bond Fund, Impact Fee and misc. funds to General Fund
- Add \$15,590 for Civil Service budget request
- Add \$21,000 to Parks budget for Parks maintenance
- Add \$4,940 for street maintenance and use \$41,000 in unallocated reserves as needed
- Allocate \$54,000 for equipment replacement
- Anticipate storm water utility revenues/expense \$272,214
- Delay Highline Reservoir project

#3

Operating Departments

2008 Goals and Expenditures

- Legislative
- Executive
- Finance
- Police
- Planning/Building
- Public Works

#6

Legislative Department Goals

- Seek opportunities to grow Sultan business community
- Finalize and adopt a GMA compliant comprehensive plan
- Finalize the waste water treatment plant design and fund construction
- Complete the Skate Park and acquire active park and open space property
- Complete water utility rate study
- Successfully annex into the Sno-Isle library district
- Complete a compensation and classification study
- Work with Snohomish County and other partners on regional parks

Expense	Amount
Salaries and Wages	\$3,720
Benefits	\$285
Operating Supplies	\$550
Other Services/Charges	\$4,360
Capital Outlay	\$0
Total	\$8,915

#7

Grants/Economic Development Department Goals

- Coordinate annual grant/loan application process
 - Second Street Reconstruction - Phase II
 - Waste Water Treatment Plant - PWTF construction loan
 - Sultan Basin Road/US 2 - Phase III
 - Park Property Acquisition
- Develop economic development and tourism page on Sultan's web site
- Hold 4 quarterly Sultan Economic Development Roundtable meetings
- Create and distribute new business "welcome to Sultan" packets
- Develop and coordinate the volunteer program

Expense	Amount
Salaries and Wages	\$5,420
Benefits	\$1,480
Operating Supplies	\$4,700
Other Services/Charges	\$4,500
Capital Outlay	\$500
Total	\$16,600

#10

Executive Department Goals

- Coordinate 3 quarterly Town Meetings and Council retreats
- Support effort to adopt GMA compliant comprehensive plan
- Coordinate large woody debris property exchange with Sno. County
- Support effort to craft funding strategy for the waste water treatment plant
- Initiate billing for storm water utility
- Conduct compensation and classification study
- Conduct competitive hiring process for vacant positions
- Negotiate union contracts
- Coordinate city's effort to annex into Sno-Isle library district

Expense	Amount
Salaries and Wages	\$18,095
Benefits	\$5,140
Operating Supplies	\$200
Other Services/Charges	\$16,900
Capital Outlay	\$1,200
Total	\$41,505

#8

Public Safety Goals

- Encourage Community and Block Watch projects
- Develop better public communication strategies systems
- Conduct 2 public meetings to obtain feedback
- Advance the City's animal control program licensing program
- Complete hiring process for police chief
- Ensure state training requirements are completed
- Upgrade or replace in-car computers and modems
- Seek funding for a wireless security camera system
- Upgrade patrol car fleet by purchasing 2 used vehicles

Expense	Amount
Salaries and Wages	\$468,698
Benefits	\$209,485
Operating Supplies	\$39,750
Other Services/Charges	\$115,300
Intergovernmental	\$72,195
Law enforcement agency fees	\$1,79,400
Code Enforcement/Animal Control	\$31,250
Civil Service	\$15,590
Total	\$1,131,668

#11

Finance/City Clerk Dept. Goals

- Make minutes, ordinances, and resolutions available on-line
- Archive records and develop centralized filing system
- Finalize purchasing, investment, and budget policies
- Cross-train employees to handle payroll, cash receipting special assessments and utility payments
- Independent review of financial reports
- Improve customer service
- Convert and transfer to electronic water meter system in the utility billing
- Complete the set-up of the Storm water utility in the utility billing system

Expense	Amount
Salaries and Wages	\$14,135
Benefits	\$5,180
Operating Supplies	\$1,000
Other Services/Charges	\$11,900
Capital Outlay	\$2,000
Total	\$34,215

#9

Planning and Building Dept.

- Support effort to adopt a GMA compliance comprehensive plan
- Update the development regulations
- Finalize update to hearing examiner ordinance/quasi-judicial procedures
- Coordinate park and open space acquisitions
- Implement Springbrook Building and Land Use Permit System
- Coordinate review and inspection of new development projects
- Complete inflow and infiltration study and other approved capital projects
- Review and issue building permits in a timely manner
- Complete adoption of the property maintenance code

Expense	Planning	Building
Salaries and Wages	\$57,590	\$57,180
Benefits	\$19,475	\$15,800
Operating Supplies	\$2,700	\$5,450
Other Services/Charges	\$138,200	\$7,950
Capital Outlay	\$1,500	\$8,900
Total	\$219,465	\$95,280

#12

Public Works Department Goals



- Complete formation of the Storm Water Utility
- Evaluate garbage route to better serve customers
- Construct niche wall for ash interments at Sultan Cemetery
- Install new entrance sign at Sultan Cemetery
- Contract with outside source for open/close graves
- Complete design of the MBR plant at the Waste Water Treatment Plant
- Purchase vactor truck for storm water, sewer and water divisions
- Complete equipment design and install phase I equipment for Skate Park
- Purchase 2 new trucks to replacing failing fleet
- Revitalize and replace street signs
- Install electronic water meters
- Develop and implement fire hydrant operation and maintenance program
- Complete water general facility charge and rate study

#13

Public Works Department Expense



Expense	Parks	Streets	Water	Sewer	Garbage	Cemetery
Salaries and Wages	15,000	89,060	247,150	261,730	133,628	9,871
Benefits	2,000	29,025	96,805	90,250	53,523	3,770
Operating Supplies	7,000	10,000	75,200	92,500	36,000	2,850
Other Svc/Chrgs	4,620	58,932	210,230	225,514	34,876	3,027
Capital Outlay	0	5,450	143,500	17,950	15,000	16,000
Bond Payment		9,758				
Miscellaneous		38,500 Traffic and Paid Service	89,000 Intergovarn.	69,400 Intergovarn.	261,000 Intergovarn.	0
Total	28,620	24,2221	901,885	970,144	556,027	36,518

#14

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#15