

SULTAN CITY COUNCIL MEETING
319 MAIN STREET
January 26, 2005
6:30 PM

6:30 PM EXECUTIVE SESSION - Council Position, Consideration of Qualifications

CALL TO ORDER - Pledge of Allegiance and Roll Call

CHANGES/ADDITIONS TO THE AGENDA

COMMENTS FROM THE PUBLIC: Citizens are requested to keep comments to a 3 minute maximum to allow time for everyone to speak.

COUNCILMEMBER COMMENTS

STAFF REPORTS/PRESENTATIONS

- 1) Economic Development
- 2) Public Works

CONSENT AGENDA: The following items are incorporated into the consent agenda and approved by a single motion of the Council.

- 1) Minutes of the January 12, 2005 regular Council meeting.
- 2) Approval of Vouchers
- 3) Public Hearing on Annexation Policies - Set for February 23, 2005 at 6:30 PM

ACTION ITEMS:

- 1) Nomination and Appointment to Council Position 6
- 2) Replacement Banners for Main Street

DISCUSSION: Time Permitting

- 1) Legislative Pay
- 2) Ryan Spott - Request for use of City Hall for wireless access point
- 3) Update on RFP's for Financial Software
- 4) Turk's Trail

PUBLIC COMMENT

COUNCILMEMBER RESPONSE TO PUBLIC COMMENTS

Executive Session:

Adjournment - 10:00 PM or at the conclusion of Council business.

ADA NOTICE: City of Sultan Community Center is accessible. Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231.

SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

Date: January 26, 2005

Agenda Item #: Consent C 1

SUBJECT: Council minutes

CONTACT PERSON: Laura Koenig, City Clerk/Treasurer

SUMMARY STATEMENT:

Attached are the minutes of the January 12, 2005 regular Council meeting as on file in the Office of the City Clerk.

RECOMMENDATION: Approval as submitted.

Action Date:

COUNCIL ACTION:

CITY OF SULTAN COUNCIL MEETING - January 12, 2005

The regular meeting of the Sultan City Council was called to order in the Sultan Community Center by Mayor Tolson. Councilmembers present: Criswell, Boucher, (attended executive session only) Flower, Boyd, Champeaux (late). Absent: Seehuus and Boucher.

Executive Session: On a motion by Councilmember Criswell, seconded by Councilmember Flower, the Council adjourned to executive session for one hour to discuss qualifications for the candidates for Council Position 6. All ayes.

ADDITIONS TO THE AGENDA

Consent: Excused absence of Councilmember Boucher and Seehuus.

Action: Table Council appointment to the next meeting.

COMMENTS FROM THE PUBLIC

Mayor Tolson offered the applicants for the Council position and opportunity to make a statement. and introduced Benjamin D. Everett, the Student Representative for the meeting.

Sandy Delvecchio: Chair of Centennial Committee, thanked the City for allowing the Vanishing Logger exhibit and to Bruce Champeaux for his speech at the opening ceremonies. Advised that the Sky Valley Chamber and Centennial Committee will be replacing the banners and requested the City participate in the project in the amount of \$800.

Wayne Steele: Council candidate. Advised that he has lived here for 11 years, has 2 children and his wife was raised in town. Attended the meeting regarding the Turk's Trail and feels the Council is doing a good job. He is member of the Eagles Club and works with community events.

George Schmidt: Council candidate: Works as the Stevens Pass finance director and business manger for their sewer district. Has a background in city government and finances and feels he could be help to the city. Would enjoy the opportunity to serve.

C.H. Rowe: Council candidate: Has no long term plans for a political career but does have experience in city government and it takes a few months to learn ropes. This is a short term appointment and the job takes a lot of time. Offering his experience and does not intend to run for the position later this year.

Margaret Skoglund: Council candidate: Has considered running for Council in the past. Has 30 years of background in business and a desire to see the city thrive and grow. Likes living here, the people and the good things going on in the city.

COUNCILMEMBER COMMENTS

Boyd: It is a pleasure to have 6 applicants to consider for the council and would like the whole council present for the decision.

Flower: Thanked everyone for coming to the meeting. Encourage by the number of applicants for the council position and wants the decision to be a careful one. There will be four positions open this year and the applicants should look at the long term also.

Criswell: Thanked the applicants and feels the whole council should be present for the action.

CITY OF SULTAN COUNCIL MEETING - January 12, 2005**Council Comments:**

Champeaux: Thanked the applicants for their interest in the Council. Thanked Sandy Delvecchio for the great job done on the opening ceremony for the Centennial. Requested that the Council members contribute to the flower fund for special events and occasions.

Mayor Tolson: Thanked Councilmember Champeaux for standing in for him at the opening ceremonies. Has heard good comments about the "Scrapbook" that was sent out to the community.

CONSENT AGENDA:

The following items are incorporated into the consent agenda and approved by a single motion of the Council. On a motion by Councilmember Champeaux, seconded by Councilmember Criswell, the consent agenda was approved as amended. Champeaux - aye; Criswell - aye; Flower - aye; Boyd - aye.

1. Minutes of the December 15, 2004 regular Council meeting and Public Hearing the Water/Sewer Standards as on file in the Office of the City Clerk.
2. Vouchers #04-1256 through #04-1297 in the amounts of \$595,101.43 and payroll through December 31, 2004, in the amounts of \$75,039.93, to be drawn and paid on the proper accounts.
3. Utility Committee report granting relief from excess charges as on file in the Office of the City Clerk.
4. Approval of the contract with Aramark to provide uniforms for the Public Works Department.
5. Approval of the contract with Dowl Engineering to prepare construction drawings for the sidewalk and curb installation on First Street.
6. Excused absence of Councilmembers Boucher and Seehuus.

ACTION ITEMS

Resolution 04-16, 2005 Fee Schedule: On a motion by Councilmember Flower, seconded by Councilmember Criswell, the matter was brought back to the table. All ayes. On a motion by Councilmember Boyd, seconded by Councilmember Flower, Resolution 04-16, 2005 Fee Schedule, was adopted. All ayes.

Ordinance 874-04, Water/Sewer Engineering Standards: Connie reviewed the answers to the questions asked at the prior council meeting regarding vacuum testing and wrapping manholes. Suggested making the requirement for vacuum testing and wrapping of manholes be left to the discretion of the City Engineer. The goal is to make the system as water tight as possible to reduce treatment of storm and flood water. On a motion by Councilmember Flower, seconded by Councilmember Boyd, Ordinance 874-04, Water/Sewer Engineering Standards, was adopted. All ayes.

Grant Applications: Donna Murphy, Grant Coordinator, advised that the Public Works Committee had recommended submitting an application for a Stormwater Water Comprehensive plan however the granting agency advised that a study would probably not be funded. The second recommendation was to pursue funding for culvert replacement beginning with the one on East Main Street.

FCAAP Grant: The Public Works Committee recommendation that an application for the East Main Culvert be submitted. On a motion by Councilmember Flower, seconded by Councilmember Criswell, staff was authorized to prepare and submit the application. All ayes.

CDBG Grant: On a motion by Councilmember Boyd, seconded by Councilmember Flower, staff was authorized to prepare and submit the application for the culvert on East Main Street. All ayes.

CITY OF SULTAN COUNCIL MEETING - January 12, 2005

Mayor Pro-tem for 2005: Councilmember Criswell, nominated Councilmember Flower, seconded by Councilmember Boyd. All ayes.

DISCUSSION ITEMS

Interlocal Agreement for Jail Services: Mayor Tolson and Laura Koenig, Clerk/Treasurer, advised that Snohomish County has terminated the Interlocal Agreement for jail services effective in March. Prior meetings regarding the outstanding jail bill were held with County representatives and the State Auditor and there has been no response to the information provided to the County. The County has presented jail bills that date back to 1987 and have demanded payment in full. The City does not dispute the outstanding bills for 2002 to 2004. Thom Graafstra, City Attorney, advised that the County has prepared a new interlocal agreement to the cities for jail services that offers three options. The County has been inflexible in negotiations and the other cities are not happy with the contract presented. The City of Sultan has not received a copy of the proposed interlocal. Brief discussions were held regarding options available to the city. Chief Walser advised that he has been meeting with the chiefs in Monroe and Snohomish regarding a regional justice facility and using Marysville's and Lynnwood's jail facility for short term prisoners. Long term prisoners are currently housed in either Ferry or Okanagon County.

Councilmember Seehuus arrived at 8:00 PM.

Legislative Pay: Councilmember Flower discussed the article regarding the amount paid to the Mayor of Monroe and the need to look at the pay structure for the Mayor and Council in Sultan. There are four Council positions open this year and the city needs to encourage qualified people to apply. Brief discussion was held regarding the history of pay to council members, impact to the budget, effective date of pay increases for Mayor and council and amounts paid in other cities. Staff will bring back additional information for the Council to review.

PUBLIC COMMENTS ON AGENDA ISSUES

Bart Dalmaso: Advised that the former Mayor of Goldbar Don Croshaw had passed away and the Bonehams of DND Glass had lost their home to a fire. Chief Walser advised that a fund has been set up at Coastal Community Bank as the Boneham's had no insurance to cover the loss.

Adjournment: On a motion by Councilmember Criswell, seconded by Councilmember Flower, the meeting adjourned at 8:30 PM.

Ben Tolson, Mayor

Laura J. Koenig, Clerk/Treasurer

SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

Date: January 26, 2005
Agenda Item #: Consent C 2
SUBJECT: Voucher Approval
CONTACT PERSON: Laura Koenig, Clerk/Treasurer

SUMMARY STATEMENT:

Approval of Vouchers # 05-01 through #05-79 in the amounts of \$124,700.83 and payrolls through January 14, 2005 in the amount of \$143,928.07 to be drawn and paid on the proper accounts.

FISCAL IMPACTS:

Expenditure Required: \$268,628.90

RECOMMENDATION: Recommend approval as submitted.

COUNCIL ACTION:

Action Date:

SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

ITEM NUMBER: Consent C 3
DATE: January 26, 2005
SUBJECT: Public Hearing Annexation Policies, Goals, and Guidelines
CONTACT PERSON: Rick Cisar, City Planner

SUMMARY: Staff request City Council to set a Public Hearing to consider the Annexation Policies, Goals, and Guidelines developed by the Planning Commission over the past several months. The Commission has conducted Public Hearings and Work Sessions on the Policies and is forwarding their Recommendation to the City Council for Public Hearing and review.

FISCAL IMPACT: None

RECOMMENDED ACTION: Set a Public Hearing for February 23, 2005 at 6:30 p.m. to Consider Annexation Policies, Goals, and Guidelines.

COUNCIL ACTION:

DATE:

SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

ITEM NO: Action A-1

DATE: January 26, 2005

SUBJECT: Appointment to City Council Position 6

CONTACT PERSON: Rick Cisar, City Administrator

SUMMARY: **The appointment to City Council Position 6 was continued to the January 26, 2005 meeting to insure all City Council Members have the opportunity to participate in the appointment process.**

We have, therefore, scheduled an Executive Session at 6:30 p.m. before the regular meeting, to continue the evaluation of qualified applicants.

PREVIOUS SUMMARY: City Staff provided notice of the Position 6 Vacancy on the City Council in the Everett Herald, Monroe Monitor, Channel 21, to parties of interest, and by posting notices at City Hall and the Post Office.

Applications were received as of the closing date of January 6, 2005 from the following residents:

1. Mr. Bart Dalmasso
2. Ms. Margaret Skoglund
3. Ms. Kristina Blair
4. Mr. Wayne Steele
5. Mr. C.H. Rowe
6. Mr. George Schmidt

At the direction of Council we have schedule an Executive Session during which City Council can evaluate qualified Applicants. Thereafter, during regular session the City Council may nominate an Applicant to fill the position. City attorney, Thom Graafstra will be present at the Executive Session to offer guidance to Council during the evaluation process.

The Applicant who receives a majority vote shall take the Council seat at the next meeting, provided he/she has taken the Oath of Office.

Any time there is a tie vote, the Mayor votes to break the tie.

FISCAL IMPACT: None

RECOMMENDATION Consider nominations to fill Position 6 Seat on the City Council and Approve a nominee by a majorityvote.

SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

Date: January 26, 2005

Agenda Item #: Discussion D 1

SUBJECT: Legislative Pay

CONTACT PERSON: Laura Koenig, Clerk/Treasurer

SUMMARY STATEMENT: Attached is a draft ordinance to set legislative pay. Currently the City budgets \$18,600 per year for Council pay (\$6000 for the Mayor and \$1800 per Councilmember). Increases to the Councilmembers pay would have no impact on the 2005 budget, however, the Council can increase to the Mayor's pay at any time. If the Council wants to change the Mayor's pay for 2005, it would require passage of the ordinance and a budget amendment. A public hearing is required for budget amendments and the notice for the hearing must be published at least one time per week for two consecutive weeks.

FISCAL IMPACTS:

RECOMMENDATION:

COUNCIL ACTION:

Action Date:

**CITY OF SULTAN
SULTAN WASHINGTON
ORDINANCE**

AN ORDINANCE OF THE CITY OF SULTAN SETTING THE
SALARIES FOR ELECTED CITY OFFICIALS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SULTAN as follows:

Sultan Municipal Code Section 2.05 is hereby amended as follows:

2.05.010 Effective Date: The salaries of the elected City Officials shall be as set forth in 2.05.020 commencing _____ and shall remain in effect until such time as the City Council shall otherwise provided by ordinance.

2.05.020 Salaries Set: The Mayor and City Council members shall receive salaries as follows:

Mayor	per month
Councilmembers	per meeting/maximum

2.05.030 Meetings Defined: Meetings shall include regularly scheduled Council meetings, special Council meetings, public hearings, Council workshops, committee meetings and other city related task force or associations that the Councilmember has been appointed to or requested to attend.

2.05.040 Deductions for Nonattendance: No compensation shall be paid to the Mayor or Councilmember who has an extended excused absence or disability that prevents attendance at all meetings during a calendar month. Pro-tem appointments during the Mayor's or Councilmembers absence shall receive the regular monthly salary for that position.

Repealer: Any and all other ordinance or parts of ordinances of the City of Sultan inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Severability: If any provisions of this ordinance or its application to any person or circumstance are held invalid, the remainder of the ordinance or applications of the provisions of the ordinance to other person or circumstances is not affected.

Effective Date: This ordinance shall be in full force and effect five days after publication as required by law.

REGULARLY ADOPTED this day of

Ben Tolson, Mayor

Attest:

Laura J. Koenig, City Clerk/Treasurer

Approved as to form:

Thom Graafstra, City Attorney

SULTAN CITY COUNCIL

AGENDA ITEM COVER SHEET

ITEM NO#: Discussion – D 2

DATE: January 26, 2005

SUBJECT: City Hall Roof Top Rental Wireless Broadband Internet Access

CONTACT PERSON: Rick Cisar, City Administrator

SUMMARY: Mr. Ryan Spott has approach the City with a request to consider renting space on the top of City Hall to provide Wireless Broadband Internet Access to the citizens of Sultan residing outside the scope of our current Broadband Internet Service Providers. I have attached a copy of a letter from Mr. Spott which identifies the benefits to the City and specific space needs, telephone, and electrical requirements.

In regards to a monthly charge for the roof space, Mr. Spott noted a similar installation in the Everett area, was paying \$300.00 per month. He also requests consideration of a possible trade for services as part of the monthly rental rate. The trade for services could include hosting the City's Web Page and/or providing Internet access to City facilities and vehicles such as the Water and Waste Water Plants, Police Department including Police cars. In either case, the City must require a monthly fee for the space to avoid Auditor findings.

FISCAL IMPACT: Administration of the Lease Agreement

RECOMMENDED ACTION Direct Staff to prepared a Roof Top Lease with Mr. Ryan Spott, if the City Council has an interest in pursuing Mr. Spott's request.

COUNCIL ACTION:

DATE: